

**TOWN OF ALBERTA**  
**COUNCIL MEETING MINUTES**  
**MONDAY, July 11, 2016 AT 5:30P.M.**

The Alberta Town Council held its regular monthly meeting on Monday, July 11, 2016 at 5:30p.m in the Town Office with Vice Mayor Diane Ashley presiding.

**Council Members Present:**

Diane B. Ashley, Vice Mayor  
William Holmes  
Thomas Mabry  
Jeanette Moore

**Council Members Absent:**

Harriett Johnson

**Town Residents/Visitors Present:**

Attorney Joe Whitby, Frieda Peterson, Mable Wynn, Margaret Peterson, Lois Marks, Jason Bottoms, and Part time Town Clerk Toni-Ann Celaya.

**Call to Order and Approval of Agenda:** Vice Mayor Ashley called the meeting to order at 5:49p. Vice Mayor Ashley asked for a motion to approve the agenda. Councilwoman Jeanette Moore motioned the agenda, Councilman William Holmes second the motion. The agenda was approved unanimously.

**Approval of Minutes and Bills List:** Vice Mayor Ashley asked for a motion to approve the minutes for the June 13, 2016 meeting. Mr. William Holmes made a motion to approve the minutes for the regular meeting held on June 13, 2016. Mrs. Jeanette Moore second and carried unanimously.

Mrs. Ashley asked for a motion to approve the minutes for called meeting held on June 20, 2016. Councilwoman Jeanette Moore made the motion to approve the minutes for the called meeting held on June 20, 2016. William Holmes second and was carried unanimously.

Vice Mayor Ashley asked for a motion to approve the bill list for July 2016. Mr. William Holmes made the motion to approve the bills list for July 2016. Jeanette Moore second and carried unanimously.

**COMMITTEE REPORTS:**

**A. Public Safety:** Mrs. Ashley and Mr. Mabry have been working together on public safety, and are continuously looking into the Zika Virus, which is very harmful and parallels the symptoms of lime disease. Mrs. Ashley and Mr. Mabry are consulting with representatives and are looking to the commonwealth for a possible grant to spray the town of Alberta. Vice Mayor Ashley would like

all the residents to be extremely caution when going outdoors there has been a second sighting of a black bear in daylight; meandering around Second Avenue the bear had caused minor damage to the residents property.

**B. Fire Department-** (See attached report)

**C. Police Report-** (See attached report)

**D. Administrative & Finance/Economic Development:** Vice Mayor Ashley will be keeping the citizens of Alberta informed on the amount of revenue the town is receiving monthly (see attachment July Deposit). Mrs. Ashley has spoke to AT&T in regards to the rental agreement of the water tower, in which AT&T are trying to decrease the amount by 87%. Mrs. Ashley has tried to negotiate with AT&T to prevent such a drastic decrease in the rental agreement.

#### **OLD BUSINESS:**

**A. BABS (Blackstone Area Bus System):** During the June20, 2016 meeting Councilman Thomas Mabry suggested the discontinuation of the BABS transportation system for the town of Alberta; Mrs. Moore stated the BABS benefits the residents of the town of Alberta and motioned to keep the BABS in town. Mr. Holmes second and motion was carried unanimously.

**B. Town Hall Meeting With Residents:** The town hall meeting held on Jun 30, 2016 involved Councilwoman Jeanette Moore and Vice Mayor Diane Ashley, who sat with the citizens of the town to discuss taxes that were owed, during the meeting it was explained, that the prior administration had not held their responsibility regarding tax billing. If the citizens are not aware, they cannot pay their taxes; since the meeting the town has collected taxes totaling \$3,500.00.

**C. AT&T Agreement:** (See committee reports): D. Administration and Financial/ Economic Development.

#### **D. Opening of Bids submitted:**

1. Meherrin River Lawn & Landscape (Jason Bottoms): cutting rate 385.00 for locations specified by the town of Alberta, 250.00 for the town park. For fiscal year from July 2016- July 2017 not to exceed 6,000.00. Mrs. Moore motioned the acceptance of Meherrin River Lawn and Landscape for the grass cutting bid and Mr. William Holmes second the bid. Meherrin River Lawn and Landscape's bid for grass cutting was accepted unanimously by the council.
2. M&B Trash Removal: trash removal rate: 550.00 this amount exceeded the trash removal budget and was denied by the council. M&B trash removal resubmitted the bid for a rate of 125.00 per day for a sum of 500.00 a month, the council will vote to accept.
3. Painting Bid: this bid was not accepted by the council.
4. C.P. Janitorial: cleaning rate 40.00 a day, this bid was not accepted by council.

5. M&B Trash Removal: cleaning rate of 30.00 a day, this bid was not accepted by council.

**NEW BUSINESS:**

**A. Appoint Town Council:**

1. Vice Mayor Ashley asked for a motion to appoint Ms. Lois Marks to Ryan Lafoon's vacant seat on Town council and public safety committee. Mr. William Holmes made the motion to appoint Mrs. Lois Marks to Ryan Lafoon's vacant position on the Alberta Town Council and public safety committee. Mrs. Moore second, Ms. Lois Marks appointment to town council carried unanimously.

2. Vice Mayor Ashley asked for a motion to appoint Ms. Frieda Peterson to Janet Waller's vacant seat on council and building and grounds committee. Mr. Holmes made a motion to appoint Ms. Frieda Peterson to the vacant position of Janet Waller on the Alberta Town Council and the buildings and grounds committee. Mrs. Moore second, Ms. Frieda Peterson appointment to the council carried unanimously.

**B. Scanner:** The town office needed a scanner, Vice Mayor Ashley asked for a motion to purchase a scanner. Mrs. Moore made the motion to purchase an office scanner; Mr. Holmes second, and carried unanimously.

**C. Tobacco Heritage Trail:** There will be a presentation of the 5.6 mile long Heritage Trail by Mrs. Robin Tuck on August 8, 2016. Mrs. Ashley and Mrs. Tuck have been working closely together to build a trail in the Town of Alberta, Mrs. Ashley asked the council for a motion to sign the paperwork for the trail. Mr. Mabry motion the signing of the paperwork, the motion was second by Ms. Moore. Council voted unanimously to sign the paperwork.

**D. Logo/ Adoption of Town Flag:** Mrs. Ashley asked council to adopt the Town of Alberta logo and Mr. Holmes motion to adopt the town logo. The Adoption of the Town of Alberta logo was voted unanimously.

**E. Letters Regarding Town Ordinance:** Vice Mayor Ashley asked council for a motion to send town ordinance letter. Councilwoman Jeanette Moore made the motion to send letters to town residents whose grass is above 6in tall and to those residents who have numerous vehicles parked on the street. Mr. Homes second, and carried unanimously.

**F. Exit Audit:** Mrs. Ashley asked the council for a motion to have an exit audit, covering all financials from prior administration from January 2012 through June 2016. Ms. Moore made the motion Mr. Holmes second and carried unanimously.

**ANNOUNCEMENTS/ HANDOUTS:**

There will be handouts pertaining to veterans, Virginia dominion power, and VCU medical health center in the office for the residents to take.

**CLOSED SESSION – PERSONNEL:**

Diane Ashley asked, “Is there a motion that pursuant to VA Code Section 2.1-344, Section A-3, we go into a closed meeting for the purpose of BUSINESS/PERSONNEL? Jeanette Moore made the motion and William Holmes seconded it. The motion was carried and unanimously approved.

**CLOSED SESSION RECONVENE CERTIFICATION- OPEN SESSION:**

Part Time Town Clerk Celaya asked, “Do each of you certify that to the best of your knowledge, that the only matters discussed during the closed session just concluded were those both lawfully exempted from the open meeting requirements and identified in the motion by which the closed session was convened?”

Thomas Mabry- yes  
Jeanette Moore- yes  
William Holmes- yes  
Diane Ashley- yes

**Residents and Visitors Recognition/ Comments:** Lois Marks: stated, “I’m really happy that everyone is trying is trying to keep everything legal and do what is right.” Jason Bottoms stated, “I came to see what the news was, and wanted to get on schedule and setup for Wednesday, and it’s a good idea to have workers compensation insurance for employees.”

**Adjournment**

There being no further business to come before the Town Council, Ms. Jeanette Moore made the motion to adjourn the meeting for July 11, 2016 and William Holmes second and was carried unanimously.